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Department of Community Development

October 17, 2023

Re: City of Perry Land Disturbance Activity Requirements

Dear Contractors, Developers, & Engineers

The City of Perry has recently experienced issues with enforcement of erosion control measures on issued land disturbance permits and this letter serves as an advisory notice of the required procedures.

NOI - Notice of Intent to Disturb Soils: The design professional must complete a 7-day inspection to ensure all BMPs are in place in accordance with the approved plan. The 7-day letter must be submitted to the City **BEFORE** land disturbance activities can begin.

NOT - Notice of Termination: This is submitted to the State of Georgia to terminate an active NOI. A NOT cannot be filed without a final inspection by the design professional. The final inspection form must be completed and indicate that all land disturbing activities are complete, and the site has permanent stabilization with 100 percent coverage at 70 percent density. The NOT includes a section that certifies by penalty of law construction has ceased and all BMPs are removed, or the permittee is no longer the owner, and the new owner has been notified. A signature is required by the design professional. Upon submittal of a NOT to the State the owner shall also submit a copy to the City. The copy for the City is required to provide the date for the requirement of tertiary permits. All permittees shall communicate the filing of an NOI and closure of the NOI to all potential buyers. New property owners are responsible for new tertiary land disturbance permits.

Plan Changes: All plan changes must be submitted back to the design professional. At a minimum the design professional shall sign off on changes.

There shall be no work near a stream or in a wetland, the contractor or owner must have approved stamped plans to do so. Mechanical equipment cannot operate with 25' of a stream. Streams are classified by the LIA (Local Issuing Authority), which is the City of Perry.

Discharging water or installing BMPs on a neighboring property is **NOT** allowed without approval from the neighboring property owner and a recorded easement.

The full requirements can be found online through the Georgia Department of Natural Resources – Environmental Protection Division. <https://epd.georgia.gov/>

Your cooperation in ensuring these requirements are adhered to is appreciated and should you have any questions, do not hesitate to contact us.

Sincerely,

Chad McMurrian
Engineering Services Manager